Jolly Rodgers

Day Nursery

FOR LIFE'S LITTLE TREASURES...

INCORPORATING

Jolly Pirates Pre-School

An EA Funded Pre-School

Jolly Rodgers



Jolly Rodgers Day Nursery Ltd is a family run Day Nursery.
At Jolly Rodgers we like to feel that we are creating an extension of your home, to cater for the daily requirements of your child or family while you are working.

Jolly Rodgers is a home from home for children & everything you as a parent think a Day Nursery should be:

- Happy & Caring Qualified Staff, Fully Vetted
- Bright rooms, well equipped with plenty of toys, games & fun for all age groups
- Indoor & secure outdoor play areas, sub divided for age appropriate play and safety
- Rest times in seperate sleeping areas
- Clean, warm & homely atmosphere
- Fully equipped sensory room, for use by all age groups daily
- Role play room
- CCTV system throughout buildings and outdoor areas
- Key coded access doors

We pride ourselves in offering a varied agenda of outside activities and trips including:



At Jolly Rodgers Day Nursery, children enjoy a wide range of fun and engaging activities that support their learning and development. From music and movement with Jo Jingles, Moo Music and The Gathering Drum, to creativity through Clay Creations and imagination-building with Debutots and physical activity with The Active Hour, every day brings new opportunities to explore and grow. We also offer sensory experiences with Bloom Baby Sensory, exciting visits from Blackberry Farm and Amazon Jungle, and regular trips to local attractions including Hillsborough Forest Park, Duncan's Dam, Wallace Park, Lisburn Fire Station, and community events in Market Square. These experiences help children build confidence, develop new skills, and discover the world around them.

Jolly Rodgers is a member of THE EARLY YEARS ORGANISATION and we aim to promote EARLY YEARS standards through play.

"We strive to enhance the child's whole development within the environment of encouragement. We believe children should have opportunities for self expression and independent choice."

At Jolly Rodgers we aim to work together with you as parents respecting your input into the care and development of your child. We aim to work in partnership with outside professional bodies. Regular visits by Social Services are made throughout the year. We have a yearly inspection carried out by Social Services of which you will receive a copy.

We aim to provide an environment that is not only safe but also stimulating and happy. We cater for babies from 6 weeks old to out of school children aged 12 years. We would like to invite you to view all our units and meet our friendly qualified staff. We continually support staff on training courses, enabling them to develop new skills and confidence. Monthly newsletters are provided to allow each parent to follow our routines & themes at home.

Jolly Rodgers Day Nursery has a cook who provides freshly prepared meals each day. Dairy and fresh produce are delivered daily.
Menus are changed weekly. Breakfast is available 7.30am - 8.30am, mid morning snacks, including a variety of fresh fruit. Lunch and mid afternoon snacks are available throughout the day. Special diets can be catered for. Menus are provided for your information, ideas from home re menus are greatly welcomed.

ARRIVAL PROCEDURE

is as follows:

Babies can be left into Baby Unit by parents from 7.30am. Pre-school & out of school children can be left into Pre-school unit from 7.30am. All other children arriving before 8.30am will remain in the kitchen area.
Breakfast will be provided until 8.30am, if required. After 8.30am children must be left into their unit by parents.

DEPARTURE PROCEDURE

is as follows:

Children must be collected by 6.00pm. Late collection will result in an additional charge. Children must be collected by an authorised person. Permission to collect a child must be given by a parent to a member of staff within the unit so that child may be released to another carer. The child will only be released on proof of identification i.e. driving licence.



OUT OF SCHOOL UNIT...

In order to make life easier for you we offer a Breakfast Club with school drop off & school collection service around the Lisburn area. Our mini bus and cars are fully insured to carry children to and from school, all are fitted with age appropriate car seats.

The unit operates Monday - Friday, 2.00pm - 6.00pm.
During school holidays it will operate a full day i.e. 7.30am - 6.00pm.

During school holidays when the Out of School unit is open full time the rates will be full day rate. During school holidays trips / activities are organised for school children. We do encourage the children with their homework, but the responsibility will be with parent / carer to ensure that homework is correctly completed.

Within the nursery we would encourage parents to visit the nursery at any time. Although we would advise that during lunch time the nursery is busy.

We welcome admissions from all cultures, financial and religious backgrounds and welcome adults and children with a disability or learning difficulty. We operate an "open door approach" towards working alongside all parents and love hearing new ideas from parents in all aspects of care.

Please feel free to give us your new ideas at anytime.



HOURS & DAYS OF OPENING...

FULL TIME
Monday to Friday from 7.30am - 6.00pm

PART TIME
7.30am - 1.00pm or 1.00pm - 6.00pm

If you are going to be late, or in an emergency a phone call is appreciated.
A late fee will be charged for late pick - up

Jolly Rodgers is only closed on the following customary holidays, for which you will be charged:

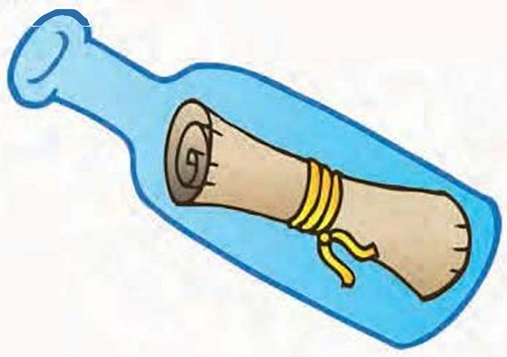
- New Year's Day
- St. Patrick's Day
- Easter Monday and Easter Tuesday
- May Day
- July 12th and 13th
- Christmas Day and Boxing Day and 3 additional days during Christmas and New Years.



CLOSING THE NURSERY AT SHORT NOTICE - IN AN EMERGENCY

In very exceptional circumstances Jolly Rodgers Day Nursery Ltd, may need to be closed at very short notice due to an unexpected event. Such incidents could include:

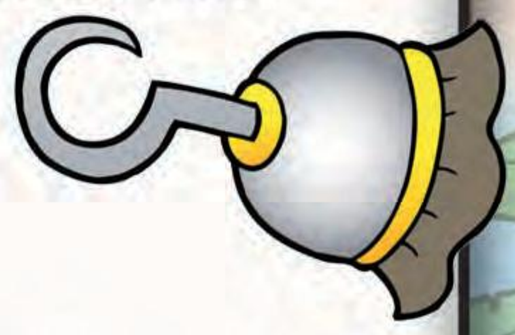
- Serious weather conditions (combined with heating system failure)
- Burst water pipes
- Discovery of dangerous structural damage
- Fire or bomb scare
- Serious accident or illness
- Chemical contamination



In such circumstances the manager and staff will ensure that all steps are taken to keep both children and themselves safe.
Steps will be taken to inform parents, and all necessary actions will be taken in relation to the cause of the closure. All children will be supervised until they are safely collected.

WHAT TO BRING...

A changing bag containing nappies, wipes, change of clothes, bottles, sudo cream, calpol etc. Children may bring toys to Nursery but the Nursery is not responsible for any breakages or lost belongings.
All personal belongings should be labeled.



PAYMENT...

Fees are invoiced on the 28th of the previous month and are payable in advance by the 1st of each month. We offer a 10% sibling discount for families with more than one child attending and accept a range of payment methods, including Tax-Free Childcare (TFC), NICCS, bank transfer and standing order. Families registered with NICCS can benefit from a 15% fee reduction, so it is worthwhile joining the scheme. Any changes to childcare voucher or funding amounts should be communicated to the nursery so that invoices remain accurate.

Additional sessions may be booked subject to availability and will be added to your monthly invoice. Please note that holidays, sickness absences and nursery closure periods are charged at the normal rate and cannot be exchanged for alternative sessions. Timely payment and collection of children are important to ensure the smooth running of the nursery; therefore, late payment and collection charges may apply. Fees are reviewed annually, and parents will always receive at least four weeks' written notice of any fee changes. Outstanding fees may result in a childcare place being withdrawn. If you have any questions about fees, billing or invoices, please contact the Jolly Rodgers management team.

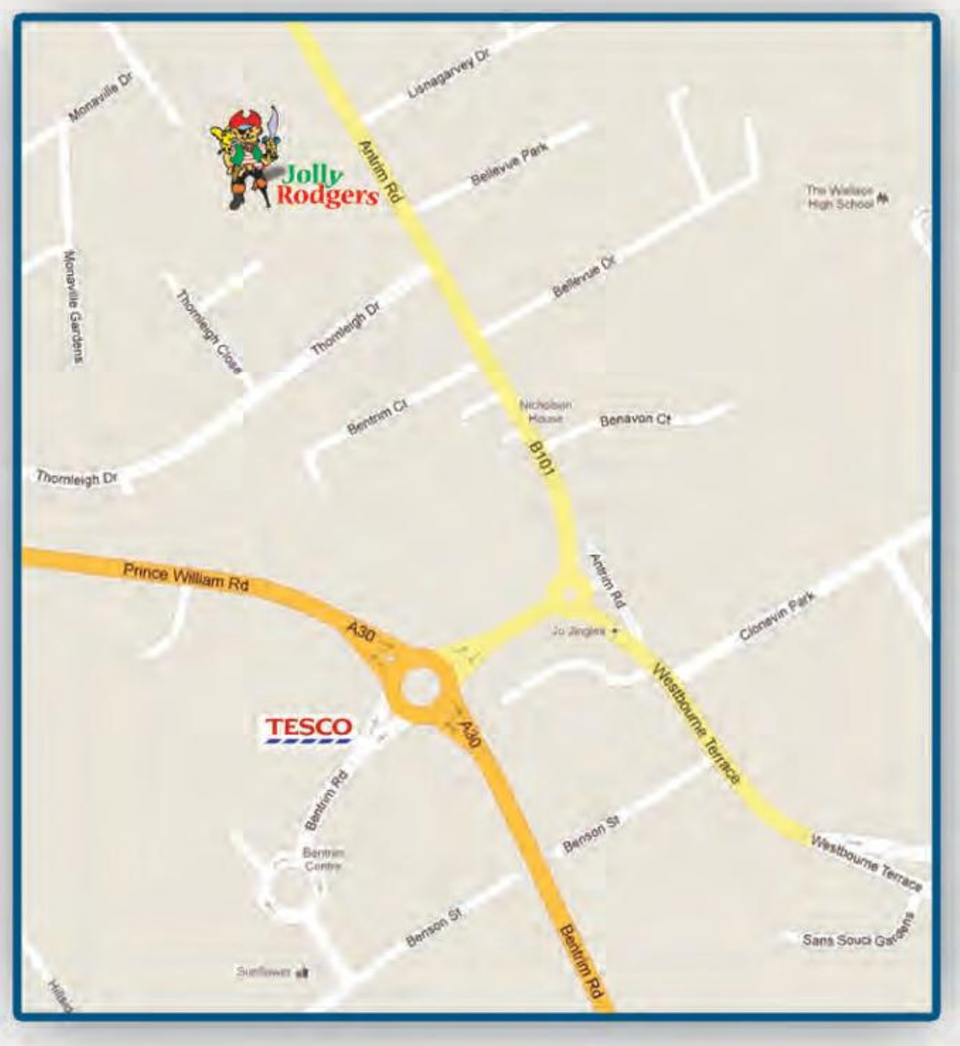
CONTACT US...

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VISIT US AT...

www.jollyrodgers.co.uk

for additional information



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